EAP 1640C SYLLABUS – Summer 2024

ADVANCED COMPOSITION FOR ENGLISH LANGUAGE LEARNERS

(CRN 30557)

Online: Canvas

Professor: Mr. Aaron Powell

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Required Materials:

1. Final Draft Level 4 Student's Book**,** Author(s): Lambert ; **ISBN 9781009345477 (ISBN10: 1009345478)**; Publisher: Cambridge
2. Microsoft Word

Catalog Description: Students develop the ability to use writing-related technology and plan, write, revise, and edit sentences, paragraphs, and essays at the advanced level. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of "C" is required for successful completion. College credit may apply.

Prerequisite: Demonstration of required level of English proficiency or minimum grades of "C" in EAP 1540C and EAP 1560C or EAP 1585C

Corequisite: EAP 1560C

Major Topics/ Concepts/ Skills/ Issues:

1. Writing based on reading
2. Writing based on prompts
3. Writing-related grammar and mechanics
4. Writing-related technology

Classroom Policies

Late/Makeup Work: No late work will be accepted unless extraordinary circumstances are involved. These circumstances will be determined on a case-to-case basis and ultimately decided by the instructor. There will be NO "make-up" or "extra credit" work assigned to individual students.

Academic Honesty: Plagiarism and other forms of cheating will NOT be tolerated. If your name is on an assignment, it must be your original work. If you don't know if something is permitted, ask the instructor. Academic dishonesty can result in a "0" assignment grade, "F" in the class, and/or expulsion from the college. See "EAP West Academic Dishonesty Levels 5-6.pdf" under our Writing Resources **Canvas** Module for more detailed information.

Withdrawal: The withdrawal deadline is **June 7**. Students withdrawing before that date will receive a "W". After that date, students may no longer withdraw themselves.

Required Lab: For this course, we will complete **20 Units** of Writing Skills Interactive (Class Code **UKjB-ikCN**). You can find your personal **Access Code** in your Final Draft 4 **textbook** and more details in our **Writing Skills Interactive** Canvas Assignment.

Students with Special Needs: Any student with special needs that may affect his/her progress in this course should notify the instructor as early in the semester as possible.

Email: Please see the Course Communications **Page** and "How to Email a Professor**.doc**" under our "Writing Resources" Module.

Evaluation and Grading Scale: EAP courses use a ten-point scale, with "C" as the minimum passing and advancement grade for each course.

Grades That Satisfy EAP Course Requirement

Grade	Percentage
A	90 - 100%
B	80 - 89%
C	70 - 79%

Grades That Do Not Satisfy EAP Course Requirement

Grade	Percentage
D	60 - 69%
F	0 - 59%

Determination of Final Course Grade

Assignment Category	Percentage
Final Draft / Writing Skills Interactive	40%
Canvas Quizzes	20%
Essays (2)	20%
Editing Final (Multiple-Choice)	10%
Final Essay	10%
Total	**100%**

College-wide Final Examinations: The "EAP 1640C Final Exam" (**Essay**) is a college-wide departmental exam scheduled for **Final Exam** week.

Important Assignment Dates

Event	Date
"Diagnostic Essay (Rough Draft)"	May 6 - May 13
"Diagnostic Essay (Final Draft)"	May 20 - May 27
"Academic Essay (Rough Draft)"	May 27 - June 3
"Academic Essay (Final Draft)"	June 10 - June 17
"Editing Final (Multiple Choice)"	June 10 (10:00am) - June 17 (10:00am)
"EAP 1640C Final Exam (Essay)"	June 14 (12:00am) - June 17 (11:59pm)

Important College Dates

Event	Date
Memorial Day (College Closed)	Monday, May 27
Drop/Refund Deadline	Monday, May 13, at 11:59pm
Withdrawal Deadline for "W" grade	Friday, June 7, at 11:59pm

Students are encouraged to take advantage of **tutoring services** provided by Valencia College. Visit EAP or Writing, Reading, and Speech **online tutoring** for virtual **help**.

Languages and EAP Tutoring__Summer 2024__Final.pdf

The West Campus Communications Center (**5-155**) also has multiple **lab instructors** to assist students **in person**.

West Campus Writing Assistance Flyer Summer_2024.pdf

For questions related to **acquiring course materials** and **technical issues** (e.g. Writing Skills Interactive **registration**), students are **first** encouraged to utilize the above resources. Lab supervisors **Ms. Wendy Duprey** (wduprey1@valenciacollege.edu ; 586-215-8784) and **Ms. Amy Downs** (adowns@valenciacollege.edu) are also great resources for finding extra class **support**!

Disclaimer: More detailed course information can be found on your **EAP 1640C** Canvas course. Changes in the **Syllabus** and other class information may be made by the instructor at any time during the term by **Announcement** or **E-mail**. It is the students' responsibility to check Announcements and Inbox DAILY for important class information and possible changes to the **course** and **Syllabus**.